

Job Title: Regional Indigenous Food Business Program Manager

Job Summary: The Regional Indigenous Food Business Program Manager and Translator will lead essential administration and program design and implementation processes and activities for Comunidad Maya Pixan Ixim (CMPI) including coordinating with supporting organizations, administration of subawards, business building grants outreach and oversight, communications and outreach, manage and implement technical assistance, training, and capacity building programming, and organize and provide critical translation and interpretation services for language and culture for non-native English speakers and immigrant communities.

Reports to: Interim Executive Director and Director of Strategic Partnerships

Location: Omaha, Nebraska

Job Description: The Regional Indigenous Food Business Program Manager will play a key management position in Comunidad Maya Pixan Ixim (CMPI)'s role in the Heartland Regional Food Business Center (H-RFBC) initiative led by the University of Nebraska-Lincoln and funded by the USDA. Through this project, this position will help CMPI mobilize existing resources across Arkansas, Iowa, Kansas, Missouri, Nebraska, Oklahoma, and a designated tribal trade coalition to amplify and accelerate the delivery of resources for producers and food businesses, with a special focus on Maya and Indigenous communities and immigrant communities. Led by the University of Nebraska-Lincoln, the H-RFBC partnership includes land grant universities, established non-profits, tribal and indigenous groups, as well as smaller organizations focused specifically on serving underserved groups. We are proposing a Collective Impact Model to advance three primary objectives:

1. Develop a regional asset map of resources available to food businesses and producers, inclusive of technical assistance, capital, and other resources.
2. Increase collective outreach, technical assistance, and extension activities that promote utilization of these resources, with a focus on defined priority groups;
3. Administer business building sub-awards to accelerate new market opportunities for producers and food businesses.

This is a USDA grant-funded position for a four-year time period.

Roles & Responsibilities:

- Serve as main point of contact for H-RFBC meetings with UNL and lead organizations
- Lead CMPI's contribution to H-RFBC strategy and implementation of asset map, collective outreach, and extension activities
- Support design of H-RFBC strategy for reaching Indigenous and Maya communities in the Heartland region
- Serve as main point of contact for CMPI's H-RFBC committed activities including developing and managing strategic partnerships, administration of subawards, and business building grants outreach and implementation

- Manage CMPI bespoke technical assistance and capacity building for new farmers/ag entrepreneurs, immigrant farmers/ag entrepreneurs, especially Maya, and other Indigenous farmers/ag entrepreneurs
- Organize and provide critical cultural and language translation and interpretation services for non-English speakers
- Lead on progress and activity tracking and reporting on grant activities to UNL & USDA
- Support management of project budget and adherence to financial management processes and procedures
- Attend conferences and speaking engagements as needed to support H-RFBC outreach and activities

Qualifications & Skills

- Trilingual or Bilingual Language Skills Required. English and Spanish professional proficiency required, Maya language proficiency preferred, greatest preference for Q'anjob'al Maya but other Maya language proficiency accepted.
- Cultural competency in Maya and Indigenous cultures and values, especially regarding Indigenous agricultural practices.
- Experience working in the agricultural sector. Preferred experience or enthusiasm for Regenerative Agriculture practices.
- Experience planning and implementing community outreach, trainings and workshops, and connecting people with services and support networks.
- Experience working cross-culturally and preferred program management or other management experience including budget management, achieving program milestones, data collection for reporting purposes, and contractor management
- Proficiency in Google Workspace and other cloud based platforms, tools such as WhatsApp, and remote meeting applications such as Zoom.
- High school diploma required. Some college preferred. Candidates with language ability, agricultural knowledge, and program management experience.
- Experience working with USDA programs and services preferred.
- Seeking candidates that are solutions-oriented, flexible, accountable, and motivated.

Salary: \$60,000-\$70,000 depending on experience with benefits, paid vacation, and access to an organizational vehicle.

About Comunidad Maya Pixan Ixim

To support our own community, Comunidad Maya Pixan Ixim: Reinforcing Our Roots, Living Our Maya Heritage (CMPI) was formed in 2007 by the Q'anjob'al Maya community in Omaha, NE and received 501(c)(3) status in 2012. CMPI is a 501(c)(3) organization of the Maya Community in Nebraska dedicated to empowering the Maya people through community development programs. Through an innovative and indigenous-led model, CMPI and the Q'anjob'al Maya leadership support the estimated 5,000 Q'anjob'al Maya living in Omaha, NE and the estimated 15,000 Q'anjob'al Maya throughout Nebraska. CMPI's mission is to improve the health and well-being of Mayan people through community



development strategies in Omaha, Nebraska and Q'anjob'al Maya territory consistent with the Q'anjob'al Maya system of social organization and the United Nations Declaration on the Rights of Indigenous Peoples. With our regenerative agriculture, health, arts, education, human rights and economic development programs, CMPI envisions contributing to the social, cultural and economic vitality of the wider society we live in.

To apply, submit a cover letter and resume to: development@pixanixim.org , subject line should read: Regional Indigenous Food Business Program Manager

Comunidad Maya Pixan Ixim is an equal opportunity employer and does not discriminate against a job applicant or an employee because of the person's race, color, religion, sex (including pregnancy, gender expression, gender identity, and sexual orientation), national/ethnic origin, age, disability, veteran status, genetic information, or any other any other status protected by applicable federal, state, or local laws.

Comunidad Maya Pixan Ixim is committed to providing reasonable accommodation to individuals with disabilities. If you need reasonable accommodation because of a disability for any part of the recruitment process, please email development@pixanixim.org.